

PREAMBLE

BUCKINGHAMSHIRE AND MILTON KEYNES FIRE AUTHORITY

SUPPORT SERVICES STAFF

SCHEME OF CONDITIONS OF SERVICE

The conditions contained within this document apply to all Buckinghamshire and Milton Keynes Fire Authority employees in the above categories employed under local conditions of service.

The Authority has agreed that the following areas will be subject to negotiation with the recognised trade union(s). All other issues will be subject to consultation:

Length of working week
Flexitime Scheme
Annual leave/Extra statutory leave (Amount)
Salary progression (principles)
Trade Union Membership - Right to Belong
Salary Appeals Procedure
Period of Notice
Honorarium Payment (principles)
Apportionment of salary (except in industrial action)
Protected salary (principles)
Continuous Service
Sickness Scheme
Travel and Subsistence (principles not actual amounts)

The Authority reserves the right to modify, add to or delete any of the conditions or discretionary allowances following consultation and/or negotiation, as appropriate, with the recognised trade union(s).

Individual contracts of employment will contain references to these and any other specific conditions which may be applicable and should be read in conjunction with each other. Details of all the procedures and policies referred to in this document are available from Human Resources, BHQ.